**HOLIDAY PARTY BUDGET TEMPLATE**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Budget** | **Actual** | **Variance** |
| **Venue** | | | |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Total for Venue** | | |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Catering** | | | |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Total for Catering** | | |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Entertainment** | | | |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Total for Entertainment** | | |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Invitations and Stationery** | | | |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Total for Invitations and Stationery** | | |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Miscellaneous** | | | |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Total for Miscellaneous** | | |  |

**Grand Total: $0.00**